



Mars Academy

Morality • Academics • Reasoning • Social Action

ADMISSIONS CHECKLIST

- APPLICATION FOR ADMISSION – Parent Part
Parent/Guardian is to complete and return this form with \$90 non-refundable application fee.
- APPLICATION FOR ADMISSION – Student Part
Student is to complete and return this form independently.

WHEN THE ABOVE TWO FORMS ARE RECEIVED, **MARS ACADEMY** WILL SEND A CONFIRMATION E-MAIL.

- SCHOOL RECORDS RELEASE
This form should be provided by the parent or student to the current school office, authorizing release of records.
- ADMINISTRATOR RECOMMENDATION FORM
This form should be provided by the parent or student to the current school's Principal, Head, or Director.
- TEACHER RECOMMENDATION FORMS
Two copies of this form should be given by the parent or student to two different teachers who have known the student within the last year.
- FINANCIAL AID APPLICATION
If applicable, a copy of the most recent Federal Income Tax Return and also a signed IRS Form 4506.

WHEN ALL OF THE ABOVE IS RECEIVED, **MARS ACADEMY** WILL SEND A 2nd CONFIRMATION E-MAIL.

- INTERVIEW
The interview will consist of:
 - a written assessment
 - a meeting with the student
 - a meeting with the parent(s)/guardian(s)
 - a meeting with the student and the parent(s)/guardian(s).

Please do not hesitate to call or e-mail with any questions:

Mars Academy
Admissions Office
P.O. Box 572572
Tarzana, CA 91357-2572
info@MarsAcademy.org
818/344-7838